

## Data Protection Notice

### Tyndall National Institute TY programme 2026/27

At University College Cork, we treat privacy seriously. Any personal data provided to the University will be treated with the highest standards of security and confidentiality, in accordance with Irish and European Data Protection legislation. This notice sets out details of the information that we collect, how we process it and who we share it with. It also sets out the rights of Applicants, Participants and their Parents/Guardians under data protection law in relation to our processing of such data.

#### Who we are

Throughout this Notice, “we”, “us” and “our” refers to Tyndall National Institute, University College Cork. For more information about us, please refer to our website: <https://www.tyndall.ie/>

#### How we collect your personal data

We collect data including applications for the Tyndall TY Programme 2027, programme participation form, photo consent, emergency contact details, Parental/Guardian consent, Participant consent, medical conditions, allergies and/or additional needs relating to Participants in the Tyndall TY Week 2026 Programme Participation Form.

Application and participant form data includes name, gender, contact email, school contact details and Applicant Parent/Guardian contact details. It will be used, by us, only in accordance with the purposes outlined in this notice.

#### The purpose and legal basis for collecting your data

Any personal data provided to us via the application form and programme participation form will be processed fairly and lawfully.

It will be used for the purposes of contacting Applicants, Participants and, in limited circumstances, their Parents/Guardians in regard to applications for and participation in the Tyndall National Institute TY programme:

- To assess applications
- To let Applicants know if they have received a place on the programme or not
- Mini project selection
- Photos to promote the programme on social media and on our website/internal reports
- Collection of information regarding medical conditions, allergies or additional needs for the purposes of Participant safety
- To contact Participants (and Parents/Guardians?) during the week of the programme if there are in any changes in the schedule
- Evaluation

- To follow up with Participants to see what science subjects (if any) they chose for senior cycle and if taking part in this course was a factor in that decision

The Data Protection Acts allows us to process such data on the basis of explicit consent and, in certain circumstances, on the basis of the vital interests of the participant. Consent may be withdrawn at any time. If consent is withdrawn, Tyndall National Institute will no longer process your personal data and will take steps to delete all reference to your data securely. Please note that should the Institute be asked to stop processing participant images at any time, such images will not be used in future publications but may continue to appear in publications already in circulation.

### Details of third parties with whom we share personal data

Data will not be shared with any third parties other than providing feedback with a Participant's school should the school request it.

### How long we will keep your data

In keeping with the data protection principles, we will only store your data for as long as is necessary. All data collected will be for:

#### Processing your application

Participant data will be stored for 2 years until June 2028 in order to follow up on subject choice selection for senior cycle/college courses, in order to determine if taking part in this course encouraged you to pursue science subjects at senior cycle and beyond.

Unsuccessful Applicants' data will be deleted after the selection process has taken place, by December 2026.

### Your rights

You have various rights under data protection law, subject to certain exemptions, in connection with our processing of your personal data, including the right:

- to find out if we use your personal data, access your personal data and receive copies of your personal data;
- to have inaccurate/incomplete information corrected and updated;
- in certain circumstances, to have your details deleted from systems that we use to process your personal data or have the use of your personal data restricted in certain ways;
- to object to certain processing of your data by UCC;
- to exercise your right to data portability where applicable (i.e. obtain a copy of your personal data in a commonly used electronic form);
- where we have relied upon consent as a lawful basis for processing, to withdraw your consent to the processing at any time;

- to not be subject to solely automated decision;
- to request that we stop sending you direct marketing communications\*\*.

If you wish to avail of these rights, please write to: The Information Compliance Manager, University College Cork, 4 Carrigside, College Road, Cork (or email [foi@ucc.ie](mailto:foi@ucc.ie)).

## Questions or Complaints

If you have any queries in relation to the Tyndall TY programme please contact a member of the Outreach team on [claire.law@tyndall.ie](mailto:claire.law@tyndall.ie) . If you have any complaints in connection with our processing of your personal data, you can contact UCC's Information Compliance Office, **Office of Corporate & Legal Affairs, University College Cork, Western Road, Cork E: [gdpr@ucc.ie](mailto:gdpr@ucc.ie)**

You also have the right to lodge a complaint with the Data Protection Commission if you are unhappy with our processing of your personal data. Details of how to lodge a complaint can be found on the Data Protection Commission's website ([www.dataprotection.ie](http://www.dataprotection.ie)), or by telephoning 1890 252 231.

In submitting this form, you understand and agree that personal details of Applicants, Participants and/or their Parent/Guardians will be used by Tyndall National Institute for the purposes outlined above.